



**INSTRUMENT OF GOVERNMENT FOR  
FEDERATED GOVERNING BODIES**

**CATHOLIC VOLUNTARY AIDED SCHOOLS**

1. The name of the federation is **Our Lady's Alcester, St. Mary's Broadway and St. Mary's Henley-in-Arden Catholic Primary Schools Federation.**
2. The names and categories of the schools within the Federation are:
  - Our Lady's Catholic Primary School Alcester - Voluntary Aided School
  - St. Mary's Catholic Primary School Broadway - Voluntary Aided School
  - St. Mary's Catholic Primary School Henley-in-Arden - Voluntary Aided School
3. The name of the governing body is The Governing Body of Our Lady's Alcester, St. Mary's Broadway and St. Mary's Henley-in-Arden Catholic Primary Schools Federation.
4. The schools are founded by and are part of the Catholic Church. The schools are to be conducted as Catholic Schools in accordance with the Latin Rite Canon Law and the teachings of the Catholic Church, and in accordance with the Trust Deed of the Archdiocese of Birmingham and in particular:
  - a. Religious education is to be in accordance with the teachings, doctrines, discipline, general and particular norms of the Catholic Church.
  - b. Religious worship is to be in accordance with the rites, practices, discipline and liturgical norms of the Catholic Church.
  - c. At all times the schools are to serve as a witness to the Catholic Faith in Our Lord Jesus Christ.
5. The schools operate under the provisions of the Trust Deed of the Archdiocese of Birmingham.

6. The governing body shall consist of :

**12 Foundation governors, of whom 5 shall, at the time of their appointment, be eligible for election or appointment as parent governors;**

**3 parent governors;**

**2 LA governors;**

**5 staff governors.**

7. The total number of governors will be **22**.

8. Foundation governors are appointed by the Archbishop of Birmingham (or any other person exercising Ordinary jurisdiction on his behalf) through the Director of Education of the Diocesan Education Service.

9. The Archbishop of Birmingham or any other person exercising Ordinary jurisdiction on his behalf (through the Director of Education of the Diocesan Education Service), may remove foundation governors at any time during their period of office.

10. Parent governors are elected as follows:

One parent governor from Our Lady's Catholic Primary School Alcester  
One parent governor from St. Mary's Catholic Primary School Broadway  
One parent governor from St. Mary's Catholic Primary School Henley-in-Arden

11. LA governors are appointed as follows:

One LA governor by Warwickshire Local Authority  
One LA governor by Worcestershire Local Authority

12. Date instrument drafted by the governing bodies: 30th June 2011.

13. Date draft instrument approved by the foundation governors: 30th June 2011.

14. Date draft instrument approved by Trustees: tbc

15. This Instrument comes into effect on 1<sup>st</sup> September 2011.

16. This Instrument was made by order of Warwickshire Local Authority and approved by Warwickshire and Worcestershire Local Authorities on 26th August 2011.

17. A copy of this Instrument must be supplied to every member of the governing body (and the Headteacher if not a governor), the Trustees of the Archdiocese of Birmingham and to the Archbishop through the office of the Director of Education at the Diocesan Education Service).